

Meeting commenced @ 6:00 pm

In attendance were: Sheldon Bilsker, Theresa Dupuis & Danielle Smyth

Via teleconference: Moira Campbell & Jamie Billingham

Regrets: Mumtaz Mitha

Absent: Elaine Hopkins, Byron Miki, Jim Vieth, Melody Turner and Erin Falconer

Agenda:

1. Standards
2. Ethics
3. Newsletter
4. Web site
5. Accounting
6. Rules of Conduct

1. Standards

The President/Chair read aloud the most recent copy of the associations standards. Discussion followed on the various topics. Agreement to accept the standards as written thus far.

Student - After discussion, it was agreed that the application fee for this, and all levels, be waived for the first 4 months.

Resident – Discussion centred around the 200 hours of required training and the ability to challenge that for experienced practitioners. It was decided that the necessary references for this, and all levels, would be 2 individuals from the counselling field.

Counseling Hypnotherapist – Some discussion regarding the clarification of qualifications for this level. All were in agreement on prerequisites.

Application form – All agreed that it was very good. In addition to the comprehensive list of questions already, others that were suggested were:

- a) Should we add a question asking whether or not an individual has ever been charged with a criminal or indictable offence? After much discussion we agreed to add the question using the word 'criminal' only, and adding "within the last 7 years" as a time limit.
- b) It was also suggested to add a question regarding mental health issues and the discussion that followed covered the pro/cons of doing so. It was decided that we would think more on this (possible wordings, etc.) and make a decision at a later date.
- c) Area of Specialty or Interest for all levels.

It was also recommended that a “comment box” be placed on the application form. All were in agreement to these additions.

Submitting documents – The President/Chair suggests that when applying for membership (Resident & Counseling Hypnotherapist levels), the site will allow individuals to scan and submit their documents online.

2. Ethics

A Director (Standards/Ethics) read aloud the associations ethics that she has been working on. We discussed changing the heading of “education & assessment” to “assessment & referral”. She needs members to send her their values within the next week and ½. There is still some work to be done on this but all agreed that it is looking great. Also discussed and agreed on was the need that ethics be an ongoing education in the association.

3. Newsletter

We looked at the template for “the script” and agreed that the layout and name were very good. The Director in charge of the Newsletter hopes to have the first issue out by Aug-Sept, and needs members to contribute articles. It was decided that 3 issues per year was sufficient. Included will be reports from:

- President
- Treasurer
- Membership Committee
- Examining / Standards / Ethics Committee

4. Web site

The website is still under construction. The President/Chair tells us that it may be ready soon, but that we need content. Please continue to submit to the folders on the FTP site. This includes the Bios.

5. Accounting

Nothing to report at this time.

6. Rules of Conduct

Nothing discussed on this topic

Other topics for discussion:

Honorary membership - The question was raised whether we should have “honorary members” to help establish credibility and promote the association. It was agreed that this would be a good idea.

Mission Statement – The President/Chair would like to find a different name to call the mission statement. ‘Vision statement’ was one option. This topic will be revisited at a later date.

Meeting concluded @ 8:00 pm

Next meeting to be announced